

THE COMPANIES ACT, 2017
THE COMPANIES REGULATIONS, 2024
[Section 70 & 465(4) and Regulations 39, 41 & 30]

**RETURN OF ALLOTMENTS OF SHARES &
CHANGE OF MORE THAN TWENTY FIVE PERCENT IN SHAREHOLDING OR
MEMBERSHIP OR VOTING RIGHTS**

PART-I

(Please complete in typescript or in bold block capitals.)

1.1	CUIN (Registration Number)						
1.2	Name of the Company						
1.3	Fee Payment Details	1.3.1	Challan No		1.3.2	Amount	

PART-II

(Applicable in case of allotment of shares)

2. Share Capital

	Number of Shares	Amount (Rs)
2.1 Authorized capital		
2.2 Paid up capital <i>(Inclusive of present allotment)</i>		
2.3 Kind of shares <i>(Check relevant checkbox)</i>	☐ Ordinary	☐ Preference
2.4 Class of shares <i>(Check relevant checkbox)</i>	☐ Class A	
	☐ Class B	
	☐ Preferred: Participatory: Redeemable at company's option	
	☐ Preferred: Participatory: Redeemable at Shareholder's option	
	☐ Preferred: Non Participatory: Non-Redeemable	
	☐ Preferred: Non Participatory: Redeemable at company's option	

☐ Preferred: Non Participatory: Redeemable at Shareholder's option

☐ Any other Class, (please specify) _____

2.5 Date of allotment*

Day		
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Month		
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Year			
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(*If shares were allotted on different dates, then date of first allotment shall be mentioned)

2.6 Date of Passing of Special Resolution**

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(** In case of allotment of shares other than right, date of passing of special resolution shall be mentioned)

2.7 SECTION A - SHARES ALLOTTED AGAINST CASH CONSIDERATION

		No of shares	indicating class, if any
2.7.1			
		Per share (Rs)	Total Amount (Rs)
2.7.2	Nominal amount		
2.7.3	Premium		
2.7.4	Discount	()	()
2.7.5	Total (Amount paid on each share 2.7.2 to 2.7.4)		
		Specify currency	Total Amount of foreign currency
2.7.6	Consideration received against allotment in foreign currency (equivalent amount in PKR included in total amount mentioned at 2.7.5)		

2.8 SECTION B - SHARES ALLOTTED FOR CONSIDERATION OTHERWISE THAN IN CASH

		No of shares	indicating class, if any
2.8.1			
		Per share (Rs)	Total Amount (Rs)
2.8.2	Nominal amount		
2.8.3	Premium		
2.8.4	Discount	()	()

2.8.5 Total (2.8.2 to 2.8.4)

2.8.6 The consideration for which shares have been allotted is as follow:

	Amount (Rs.)
(a) Property and assets acquired (give description)	
(b) Good will	
(c) Services (give nature of services)	
(d) Other items (to be specified)	
(e) Total (a to d)	

2.9 SECTION C - ALLOTMENT OF BONUS SHARES

2.9.1	No of shares 	indicating class, if any
	Allotment Ratio (Existing shares / bonus shares)	Total Amount (Rs)
2.9.2 Details of Bonus Shares		

2.9.3	Particulars of resolution of Board of directors / shareholders	Resolution number 	Day 	Month 	Year
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2.10 SECTION D - NAME, ADDRESSE, AND OTHER PARTICULARS, OF THE ALLOTTEES

Date of allotment	Name of allottee in full	Nat iona lity	Country of origin in case of foreign national	Addres s of the allottee	Numb er of shares allotte d	NIC No./NICOP/Passport No. of allottee/ Registration Number, if any(in case of allottee other than natural person)
(1)	(2)	(3)	(4)	(5)	(6)	(7)
dd	mm	yyyy				Please enter NIC No. without (-)

PART-III

(Applicable in case of change of more than twenty five percent in shareholding or membership or voting rights)

3.1 Change in shareholding

3.1.1 Total Number of paid up shares

3.1.2 Particulars of change in shareholding

Name of Transferor	NIC/ Passport No. of Transferor, if applicable	Name of Transferee /Allottee	NIC/ Passport No. of Transferee/ Allottee, if applicable	Address of Transferee / Allottee	No of shares transferred/ Allotted	Kind / Class of Shares	Date of transfer/ Allotment

Use separate sheet, if necessary.

3.2 Change in voting right

3.2.1 Reason & details of change in voting rights

3.2.2 Effective date of change in voting right

Day		Month		Year			

3.3 Change in membership

3.3.1 Total Number of members prior to change

3.3.2 Particulars of change in members

Particulars of Outgoing Member(s), if any			Particulars of New Member(s)		
Name	CNIC/ Passport No.	Date of cessation	Name	CNIC/ Passport No.	Date of Admission

Use separate sheet, if necessary

PART-IV

4.1 Declaration:

I do hereby solemnly, and sincerely declare that the information provided in the form is:

- (i) true and correct to the best of my knowledge, in consonance with the record as maintained by the Company and nothing has been concealed; and
- (ii) hereby reported after complying with and fulfilling all requirements under the relevant provisions of law, rules, regulations, directives, circulars and notifications whichever is applicable.

4.2 Name of Authorized Officer with designation/ Authorized Intermediary

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4.3 Signatures

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4.4 Registration No of Authorized Intermediary, if applicable

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4.5 Date

Day		Month		Year			

Enclosures:

1. In case shares are allotted against cash consideration, a report from Auditor of the Company in terms of section 70(1)(b) of the Act as per Appendix attached herewith, to the effect that the amount of consideration has been received in full.
2. In case shares are allotted against consideration otherwise than in cash, a copy of the contract in writing constituting the title of the allottee to the allotment together with a contract of sale, or for services or other consideration in respect of which that allotment was made, such contract being duly stamped. Also a copy of evaluation report not older than the six months from the date of filing of return.
3. In case bonus shares are issued, copies of the resolution of Board of Directors /members authorizing the issue of such shares.
4. In case the shares are issued at discount, a copy of the special resolution passed by the members authorizing such issue and where the maximum rate of discount exceeds limits specified in the Act, a copy of the order of the Commission permitting the issue at the higher percentage.
5. In case of allotment of shares in consequence of the exercise of the option for conversion in terms of an agreement for participation term certificates, term finance certificates, redeemable capital, musharika or hire-purchase shall be reported in Section-B and copies of the relevant documents submitted with the return.
6. In case of allotment of shares other than right, submit evidence of filing of Form-26/ extract of special resolution

7. Any other document, certificate, report etc required under any regulation pertaining to issuance of shares.
8. Original challan or other evidence of payment of fee specified in Seventh Schedule of the Act will be submitted with this form (not applicable in case of online filing)

Appendix to Form-3

**THE COMPANIES ACT, 2017
THE COMPANIES REGULATIONS, 2024
[Section 70(1)]**

(On the letterhead of Auditors of the company/practicing Chartered Accountant/ Cost and Management Accountant)

AUDITORS' CERTIFICATE VERIFYING RECEIPT OF CONSIDERATION MONEY

I / We have examined the record of M/S <Name of company>, and it is, hereby, reported that a total amount of Rs. < amount> has been received on account of consideration money against allotment of <# Number of shares > each of <Face value > by the company and shares have been issued to each allottee.

Signature: _____

Name: _____

Date: _____