

THE COMPANIES ACT, 2017
THE COMPANIES (GENERAL PROVISIONS AND FORMS) REGULATIONS, 2018
[Section 32(1) (a) or (c) and Regulations 4 & 10]

PETITION FOR ALTERATION OF MEMORANDUM

PART-I

(Please complete in typescript or in bold block capitals.)

- 1.1 CUIN (Registration Number)

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- 1.2 Name of the Company

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- 1.3 Fee Payment Details 1.3.1 Challan No

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 1.3.2 Amount

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PART-II

- 2.1 Please specify nature of alteration:
- ☐ Change in place of registered office as per section 32(1)(a)
- ☐ Adoption of any business activity or any change therein which is subject to license, registration, permission or approval under any law as per section 32(1)(c)
- 2.2 Date of passing special resolution

Day		Month		Year			
- 2.3 Precise reason for Alteration

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Applicable only in case of change in place of registered office

- 2.4 Previous place of Registered office

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- 2.5 New place of Registered office

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- 2.6 With effect from

Day		Month		Year			

PART-III

- 3.1 Declaration:
- I do hereby solemnly, and sincerely declare that the information provided in the form is:
- (i) true and correct to the best of my knowledge, in consonance with the record as maintained by the Company and nothing has been concealed; and
- (ii) hereby reported after complying with and fulfilling all requirements under the relevant provisions of law, rules, regulations, directives, circulars and notifications whichever is applicable.

3.2	Name of Authorized Officer with designation/ Authorized Intermediary														
3.3	Signatures														
3.4	Registration No of Authorized Intermediary, if applicable														
3.5	Date	Day <table border="1"> <tr> <td></td> <td></td> </tr> </table>				Month <table border="1"> <tr> <td></td> <td></td> </tr> </table>				Year <table border="1"> <tr> <td></td> <td></td> <td></td> <td></td> </tr> </table>					

Enclosures:

1. Copy of the special resolution;
2. Copy of draft amended memorandum of association and if applicable, copy of articles of association;
3. Comparative statement containing existing provision, proposed provision of the memorandum;
4. No objection certificate from relevant department of the Commission or other relevant authority, where applicable.
5. No objection certificate from all registered creditors.